



Position: Housekeeping Attendant
Competition posting date: July 19, 2021
Competition closing date: July 26, 2021
Start Date: As soon as possible.

Location: Rideau Sports Centre & The Bridge Public House, 1 Donald St, Ottawa, ON K1K 4E6
Salary: Starts at \$17.00 – wage determined based on experience
Category: Full Time & Part Time Employment

Job Summary

Reporting to the Manager of Housekeeping Services, the Housekeeping Attendant is responsible for maintaining a safe and clean environment at Rideau Sports Centre. Cleanliness tracking and regular checks throughout the interior and exterior of the facilities is crucial to maintaining a positive experience for clients.

Key Duties

Provides a clean and welcoming environment at RSC by:

- Perform routine cleanliness checks throughout the facility to ensure cleanliness standards. Priority is given to high-traffic areas such as entranceways and washrooms.
- Maintain high attention to detail when performing regular cleaning and sanitizing duties such as; vacuuming, mopping, wiping surfaces, and dusting.
- Sanitizing changerooms, washrooms, gym, Sun Studio and River Room.
- Wash/dry soiled rags and laundry as needed.
- Ensure access throughout the building is safe upon completion of cleaning (including using wet floor signage).
- Respond to housekeeping requests and concerns as they arise.
- Ensure garbage and recycling is emptied regularly throughout the facility.
- Other tasks as assigned

Areas of Responsibility Include:

- Main entrance, including from the gate to the staircase.
- First and second floor patios
- Main Restaurant (The Bridge Public House)
- Rideau Room
- All washrooms throughout facility
- Multi-Sport Dome
- Tennis Dome
- Indoor Gym & Fitness Centre
- Yoga Studios (Sun Studio and River Studio)
- Massage Clinic
- Changerooms on lower level
- Assigned office spaces

Qualifications:

- Experience as a cleaner in a **large facility** for 1-2 years



- Experience working with cleaning products and chemicals – WHMIS considered a strong asset
- Experience in customer service considered an asset
- Highly organized and ability to follow a checklist
- Bilingualism is considered an asset

Skills Required:

- Impeccable attention to detail
- High standard of cleanliness
- Ability to work unsupervised
- Ability to lift medium to heavy objects
- Perform task both indoor and outdoor all year-round in different weather conditions
- Interpersonal skills as this role can require speaking with members
- Ability to complete tasks that can be repetitive in nature including, lifting, bending, standing, walking and kneeling.

Rideau Sports Centre, The Bridge Public House are inclusive employers in every way and are committed to providing accommodations for people with disabilities. If you require an accommodation, please notify hiring manager and we will work with you to mutually address your needs.

Please email us your resume and cover letter to [hiring@rideausportscentre.com](mailto: hiring@rideausportscentre.com). We thank everyone that applies, and will be reaching out to only those successful selected for an interview.